

2016-2017

Communication, Computers, and Careers

Dear Parents or Guardians,

Hello and welcome to C3, an 8th grade required class that develops skills in communications, computers, and careers. We look forward to helping your 8th grader become better presenters, and to help them explore career paths for the future. We are very excited about this class and look forward to the many projects and activities planned.

In preparing for this semester, please help your student gather the listed materials. As always, if there is financial hardship, please feel free to drop your specific C3 teacher a note, or an email, and they will help in getting your student all the things necessary for this class.

one folder

some pencils

one box of kleenex (*Pretty please? With sugar on top?*)

C3 students will do a number of presentations, both individually, and with a partner and groups. We will use the computer for researching topics, creating résumés, and many other projects. It is important that they bring their computers fully charged every day.

During this semester, C3 students will be asked to set up a job shadow experience. It would be nice if you began thinking about this now. We would like them to attend work with someone in a field in which they have an interest. More information will be coming home closer to the job shadow date, once it has been set.

One area we would like to stress is the importance of attendance. This is a hands-on class that requires daily participation. Accumulated absences could be a problem that affects your student's ability to complete course requirements. We will be posting agendas online that students should look at daily so they know what we are working on, especially when they are absent.

We are always available if you have questions, but we would like our students to make sure that if they have concerns or questions, they ask us first. To set the tone of professionalism, we try to teach our students to advocate for themselves.

Thank you every much for trusting us with your child and we look forward to working with them this school year.

Sincerely,
Your C3 department

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